



GOVERNMENT OF MEGHALAYA

MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT (RECRUITMENT AND CONDITIONS OF SERVICE) (FIRST AMENDMENT) RULES

FOR THE YEAR 2012

NOTIFICATION

The 8th January, 2013

No. ES.3/MLA/2011/Pt/1 – In exercise of his powers under Rule 23 (1) of the Meghalaya Legislative Assembly Secretariat (Recruitment and Conditions of Service) Rules, 2011, the Hon'ble Speaker hereby makes the following amendments in the said Rules:

1. Short title and commencement :

- (1) These Rules shall be called the Meghalaya Legislative Assembly Secretariat (Recruitment and Conditions of Service) (First Amendment) Rules, 2012.
- (2) They shall come into force at once.

2. Amendments to the Schedule : In Schedule – 1 of the Meghalaya Legislative Assembly Secretariat (Recruitment and Conditions of Service) Rules, 2011 –

- (i) **Before the existing entry 1 in Schedule – 1, the following shall be inserted, namely, 1A-Commissioner & Secretary.**

Sl. No.	Grade	Pay Scale (in rupees)	No. of Permanent posts	Method of appointment
1A	Commissioner & Secretary	37,400 - 67,000	1	<u>Promotion/Upgradation:</u> From Secretary / Additional Secretaries in the Meghalaya Legislative Assembly with one year, experience in the grade, possessing a Master's Degree in Law, having good knowledge and experience in legislation, Committees, administration, constitutional law and parliamentary procedure and practices.

- (ii) **After the existing entry No. 9, the following shall be inserted, namely, 9 – Senior Grade Reporter.**

Sl. No.	Grade	Pay Scale (in rupees)	No. of Permanent posts	Method of appointment
9	Senior Grade Reporter	23300-700-27500-830-32480-970-39270 (For the present incumbents only) 20700-32020 (For future promotes)	6	<u>Promotion:</u> From amongst Grade I Reporters with 2 years experiences in that grade and possessing a Degree. <u>Departmental Competition:</u> If vacancy is not filled by promotion, it will be filled by Departmental Competition limited

				to Gazetted Officers with at least 8 years total service in the Meghalaya Legislative Assembly Secretariat and possessing sound and experience and knowledge in Parliamentary and Reporting matters.
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(iii) After the existing entry No. 13, the following shall be inserted, namely,
13A – Law Officer, 13B – System Engineer

Sl. No.	Grade	Pay Scale (in rupees)	No. of Permanent posts	Method of appointment
13A	Law Officer	17000-470-20290-EB-560-25330-760-33690	1	<u>Direct Recruitment:</u> From candidates possessing a Degree in Law.
13B	System Engineer	17000-470-20290-EB-560-25330-760-33690	1	<u>Promotion:</u> From amongst Data Entry Operator with more than 2 years experiences in that grade

(iv) For the existing entry No. 16 in the Schedule, the following may be substituted, namely,

Sl. No.	Grade	Pay Scale (in rupees)	No. of Permanent posts	Method of appointment
16	Superintendent	18300-500-21800-EB-650-27000-810-35100	3	<u>Promotion:</u> 50% of posts From amongst Assistant Superintendents with 2 years experiences in that grade <u>Departmental Competition:</u> All posts not filled by promotion & 50% of posts Vacancies not filled by promotion and the remaining 50% of posts, will be filled departmental competition through written test and interview limited to employees with 3 years of experiences in any post in the Meghalaya Legislative Assembly Secretariat with Degree in Law. <u>Direct Recruitment:</u> All posts not filled by promotion & Departmental

				<p>Competition Vacancies not filled by promotion and departmental competition, will be filled by open advertisement, through written test and interview from persons with Degree in Law, and experience of 3 years in legal practice, legal institutions, etc.</p>
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- (v) After the existing entry No. 20, the following shall be inserted, namely,
20A – Asst. System Manager

Sl. No.	Grade	Pay Scale (in rupees)	No. of Permanent posts	Method of appointment
20A	Asst. System Manager	14100-350-16550-EB-460-20690-620-27510	1	<p>Promotion: From amongst Data Entry Operator with more than 2 years experiences in that grade</p>

- (vi) For the existing entry No. 21 in the Schedule, the following may be substituted, namely,

Sl. No.	Grade	Pay Scale (in rupees)	No. of Permanent posts	Method of appointment
21	Watch & Ward Officer	13100-330-15410-EB-420-19190-580-25570	3	<p>Promotion: 2 posts (1 Male, 1 Female) From amongst Senior Watch & Ward Assistant of the Meghalaya Legislative Assembly Secretariat with 2 years experiences in that grade.</p> <p>Departmental Competition: 1 post (Female) By Departmental Competition from Senior Watch & Ward Assistants possessing sports background and police/Army/NCC training qualification.</p>

(vii) For the existing entry No. 28 in the Schedule, the following may be substituted, namely,

Sl. No.	Grade	Pay Scale (in rupees)	No. of Permanent posts	Method of appointment
28	Steno Grade III	10600-270-12490-EB-340-15550-470-20720	3	<p><u>Departmental Competition:</u> Vacancies will be filled by Departmental Competition through written test, skill test and interview limited to employees with 1 year experience in any post in the Meghalaya Legislative Assembly Secretariat with a speed of 80 wpm in English stenography.</p> <p><u>Direct Recruitment:</u> If vacancy is not filled by Departmental Competition it will be filled by open advertisement, through written test, skill test and interview from persons with a degree and a speed of 80 wpm in English stenography.</p>

H. MYLLIEMNGAP,

Secretary,

Meghalaya Legislative Assembly.